

## THE CH FOUNDATION - GUIDELINES FOR APPLICANTS

In order to comply with Government regulations and provisions of the Charter of The CH Foundation, grants will not be made to:

- Individuals
- Organizations who do not hold a tax exemption under Internal Revenue Code Section (501) (c)(3) or qualify under Code Section 170(c)(1) or (c)(2)(B)
- Non-Governmental Political Organizations
- Organizations whose purpose is to influence legislation
- Any person or entity (whether listed above or not) that would cause such grant to be classified as a “taxable expenditure” under the Internal Revenue Code and the Treasury Regulations promulgated thereunder

As a general policy, grants will be limited to organizations whose services benefit Lubbock, Texas and the surrounding area of Lubbock. Broad program interests that can be funded are:

- Agriculture and ranching
- Community and neighborhood improvement and development
- Cultural
- Education
- Health
- Human Services
- Research
- Youth Services

**The CH Foundation has transitioned to an online application system. Please click [here](#) for the online application.**

Applicants may contact the Grants Administrator for clarification or to discuss the project in general before submitting a proposal. Grants are made once a year. Applications must be received by **May 1**, but earlier submission aids in the processing. Receipt of requests will be acknowledged. Decisions will be made and applicants notified in July. Disbursements are mailed in December unless unusual circumstances require earlier payment.

All Texas Tech University and Texas Tech University Health Sciences Center grants must be submitted through the Office of Institutional Advancement.

**Grant recipients are expected to submit a report through the online portal within twelve months of receipt of the grant.** Earlier reports may be requested, and updates are always appreciated and beneficial. **Failure to make timely reports will jeopardize funding.**